

**IMPORTANT INFORMATION REGARDING PREFERRING CLAIM FOR REFUND OF FREIGHT
OVERCHARGE OF GOODS OR PARCELS CARRIED BY RAILWAY**

In terms of Section 106(3) of The Railway Act, 1989, a person shall not be entitled to a refund of an overcharge in respect of goods carried by railway unless a notice therefore has been served by him or on his behalf to the Railway Administration to which the overcharge has been paid within 6 (Six) months from the date of such payment or the date of delivery of such goods at the destination station, whichever is later.

APPLICATION FOR PREFERRING CLAIMS FOR REFUND OF FREIGHT OVERCHARGE GOODS OR PARCELS CARRIED BY RAILWAY

Letter No. _____

Date _____

To, The Chief Commercial Manager, (Claims),
North Western Railway, Jaipur

Dear Sir,

Sub :- Claims for refund of freight overcharge or Goods of Parcel Invoice/Railway Receipt/Parcel
Way Bill No. _____ From _____ To _____

Under Section 106(3) of The Railways Act, 1989, I prefer claim for refund of freight overcharge. Particulars of which are detailed below :-

1. Station from _____ station to _____ station via _____
2. Invoice and Railway Receipt/Parcel Way Bill/Luggage Ticket No. _____ Date _____
3. Description of consignment booked as shown in the Railway Receipt/Parcel Way Bill/LT _____
4. Name of the Consignor _____
5. Name of the Consignee _____
6. Name of the endorsed consignee (if any) _____
7. Delivery station _____ Delivery date _____
8. Undercharge amount _____ Undercharge paid date _____
9. Undercharge paid at station with cause _____ Freight Amount _____
10. Freight collected at station _____ Freight payment date _____
11. Penal charged amount _____ Penal charged date _____
12. Penal charged at Station _____ Reweighment at station _____
13. Money receipt No. _____ Date _____
14. Mode of Payment _____
15. Bank details _____
16. Letter of authority if the freight/U/C has not been paid by the claimant _____

Yours faithfully

**(Full Name and Address of the Consignor/
recorded Consignee/endorsed Consignee)**

- Encl :-
- 1) Copy of PR/PW Bill/LT
 - 2) Valid Power of Attorney on stamped paper of the appropriate value (if claim preferred by authorized persons/claim agent).
 - 3) Disclaimer certificate from the Consignor/Consignee/Endorsed Consignee as the case may be in the form of Affidavit.
 - 4) Valid Power of attorney and Letters of Subrogation, if claims are preferred by the Insurance Company.
 - 5) Original Money Receipt.
 6. Other relevant documents, if any.

NB : 1) If the above documents are not submitted, it will not be possible to process the /claims for refund of freight overcharge.